

TORBANLEA STATE SCHOOL P & C ASSOCIATION Minutes for Annual General Meeting



Date:	12/03/2020
Venue:	Torbanlea State School
Chairperson:	Norm McNamara / Zamie Lunn
Opening:	3:15pm
Present:	Zamie Lunn, Norm McNamara, Amanda Lindic, Annie Newbery, Ann Craig, Sam Dawson, Niall Saxby,
	Dianne McRae, Catherine Reid, Lisa Hardy, Kyle Marler, Belle Farmer, Paula Manuell, Sam Dawson,
	Hope Boughton, Carly Heath, Ann Craig, Di McCrae, Natalie Adams, Megan Clague
Apologies:	Annaka Staples, Nadia Steinhardt, Leisa Jones

Previous Minutes of 2019 AGM:

Motion:	That the minutes from the A	GM 2019 be accepted as true and correct.			
Moved:	Zamie	Seconded: Amanda	Carried		

Business arising out of the minutes of the previous Annual General Meeting.

Expenses: \$51,718.09

Nil

2019 Audit Report / Treasurers Report:

Income: \$56,865.40

Profit: \$5,147.31

A copy of the treasurer's report is attached.

Copy of 2019 Audit Report will be made available if requested.

Motion: That the 2019 Audit R	Report be accepted as true and correct.	
Moved: Zamie	Seconded: Amanda	Carried

2019 Presidents Report:

A copy of the president's report is attached.

Motion: That the 2019 Presidents Re	port be accepted as true and correct.	
Moved: Annie	Seconded: Zamie	Carried

New Members Application:

New member's applications as per submitted forms.

Motion: That the new members be accepted.			
Moved: Zamie	Seconded: Hope	Carried	

Principal Norm McNamara took over chair of the meeting. All Executive Committee positions declared open for nominations.

President:

Motion: That Hope Broughton be nominated for this position following two applications received (Votes counted			
by Norm and Catherine)	Accepted		
Moved: Annie Newbery	Seconded: Zamie Lunn	Carried	

Vice President:

Motion:	on: That Annaka Staples be nominated for this position.			Accepted
Moved:	Annie Newbery	Seconded: Amanda Lindic	Carried	

Treasurer:			
Motion: That Annie Newbery be nominated for this position.			Accepted
Moved: Zamie Lunn Seconded: Amanda Lindic		Carried	-

Secretary:

Motion: Remains	vacant
Moved:	Seconded:

Fundraising Coordinator:

Motion:	Remains vacant
Moved:	Seconded:

Bank Signatories:

To change bank signatories on account number 10644717 to the newly elected officers as below: Hope Broughton. Annie Newbery, Annaka Staples and Samantha Dawson are to also remain as signatories on this account. Method of operation of this account to remain the same with all access given to new committee. Cards are to be issued to new committee and Annie and Sam's cards are to remain current. Cards for the old committee should be cancelled.

To change bank signatories on accounts 00901059 and 10452081 to the newly elected officers as below: Hope Broughton. Annie Newbery and Annaka Staples are also to remain signatories on this account. Method of operation of this account to remain the same with all access given to new committee.

Motion: To change bank signatories to the newly elected Officers.				
Moved: Zamie Lunn	Seconded: Catherine Reid	Carried		
Motion: Confirmation of continuing	sub-committees of the association.			
Moved: Zamie Lunn	Seconded: Annie Newbery	Carried		
Motion: Appoint Janet Childs as Au	uditor for 2020			
Moved: Zamie Lunn	Seconded: Ann Craig	Carried		
Motion: Student Protection Risk Management Strategy be adopted				
Moved: Zamie Lunn	Seconded: Ann Craig	Carried		
Motion: P and C Donation Policy for 2020 be adopted				
Moved: Zamie Lunn	Seconded: Hope Broughton	Carried		

Budget for 2020 was tabled for consideration and can be amended as year progresses. A copy is attached. Donation policy and fundraising policy attached. Student Projection Risk Management Strategy available on request.

Meeting Closed: 3:45pm

I, Hope Broughton, President of the Torbanlea State School P & C Association certify that this is a true and correct record of the meeting.

Signed: ______ Date: ______